

## LEIGH PARK COMMUNITY IMPROVEMENT PARTNERSHIP (LPCIP)

### Giving Consent for Using Images & Recordings of Children for Educational & Publicity Purposes

- When taking photographs or making recordings of children under the age of 18 for educational and publicity purposes, the *Data Protection Act 1998* states that the LPCIP needs to obtain the permission of parents or guardians of those children.
  - The consent given by you as a parent or guardian will be valid until you withdraw your consent in writing to the LPCIP.
  - LPCIP will not use full names (first and surname) of children to accompany images or recordings unless for good reason, for example, if a child has won an award. We will not include personal email addresses, postal addresses, telephone numbers, or fax numbers in any material for educational and promotional purposes.
  - LPCIP will only use images or recordings of children who are suitably dressed to reduce the risk of such images or recordings being used inappropriately.
  - LPCIP will endeavour to make sure that all images or recordings made of your child are stored safely and are only used in an appropriate and responsible manner.
1. **The Taking of Photographic Images and Making Recordings of Children for the LPCIP**  
The LPCIP does take photographic images and makes recordings of children using, audio, visual, and audiovisual recording devices including (but not limited to) film or digital camera; video camera; sound recording equipment; and other electronic devices for use in the course of their work.
  2. **Electronic and Postal Transfer of Images and Recordings**  
Images and recordings are often transferred between LPCIP, educational, and press personnel by electronic means (e.g. email) or by post.
  3. **Websites**  
Images or recordings of a pupil, or groups of pupils, may be used on the LPCIP website. These images will then be in the public domain.
  4. **LPCIP Literature and Displays**  
Images of children may be used in LPCIP literature. Images of children may also be used on display boards and electronic display screens which may be viewed by the public.

Child's Name:

Date of Birth:

#### As a parent / guardian I give my consent for:

1. The LPCIP to take photographic images and making recordings of my child.
2. The LPCIP to transfer images and recordings of my child by electronic means or by post.
3. Images or recordings of my child to be used on the LPCIP website.
4. Images of my child to be used in LPCIP literature, display boards and electronic display screens.

If you do not give consent for any specific statement above, please delete it.

Parent / Guardian Signature:

Parent / Guardian Name (*Block Capitals*):

Child's Signature:

Date: